

**Centreville District Community Development Association**

**19th Annual General Meeting**

Wednesday, May 31, 2017

Centreville Hall at 7:30 pm

**Attendance**

Jack Waterbury  
Doug Brown  
Clayton W. James  
Madeline Sheffield

K. Fox

Marilyn Kennedy  
Peggy Sheffield

Michaelweeney

Fred Macdonald CMHCS

Anne Marie Matusbury

Mervin Hood

Jim Hoyt

Janie Wertz

Pauline Ravan

**Centreville District Community Development Association**  
**Annual General Meeting**

Wednesday May 31, 2017

Centreville Hall at 7:30 pm

**Agenda**

Introduction of Executive, Directors, and Members	Merv Steadman President
Outline of Meeting Procedures	Merv Steadman
Minutes of Previous Meeting	Anne-Marie Waterbury Secretary
Directors' Annual Report	Anne-Marie Waterbury Secretary
Financial Report	Marilyn Kennedy Treasurer
Election of Directors	Merv Steadman
Ratification of Area Planning Advisory Committee Members	Merv Steadman
Questions from Public	
Presentation: The Charles Macdonald Concrete House Museum	Fred Macdonald
Adjournment	

**Minutes**  
**Annual General Meeting**  
**Centreville District Community Development Association**  
**May 26, 2016**

**Attendance:**

**Executive:**

Merv Steadman  
Kim Foote  
Anne-Marie Waterbury  
Marilyn Kennedy

**Directors:**

Doug Brown  
Jack Waterbury  
Peggy Sheffield

**Members:**

Fred Macdonald  
Jim Hoyt  
Jim Wentzell

**Other:** Pauline Raven, Councilor District 3

The 18th Annual Meeting of the CDCDA was opened at 7:30 pm at the Centreville Hall with President Merv Steadman welcoming all present.

**Opening Remarks:**

Merv Steadman introduced the executive and outlined the meeting format. Copies of all reports were distributed to attendees on arrival.

It was moved by Marilyn Kennedy and seconded by Kim Foote that the agenda be approved as circulated. Motion carried.

**Minutes:**

Secretary Anne-Marie Waterbury read the minutes of the May 28, 2015 Annual General Meeting. It was moved by Jack Waterbury and seconded by Doug Brown that the minutes be approved as presented. Motion carried.

**Directors' Report:**

Secretary Anne-Marie Waterbury read the Directors' Report. Regarding the efforts to have the speed limit reduced, Merv Steadman added that MLA John Lohr had brought up the issue in the legislature, and indications are that there will be some positive action taken.

Councillor Pauline Raven added that Centreville is now eleventh on the list for new sidewalks.

**Financial Statement:**

Treasurer Marilyn Kennedy submitted her report. She moved and Kim Foote seconded that the report be accepted as presented. Motion carried. Copy attached.

**Election of Directors:**

The following people agreed to continue in their current roles, and were nominated for position of Directors for 2016-17:

Peggy Sheffield  
Kimberley Foote  
Anne-Marie Waterbury  
Marilyn Kennedy

Mervin Steadman  
Doug Brown  
Jack Waterbury

Ted Davison  
George Graves

Three calls were made for nominations from the floor.

Jack Waterbury nominated Jim Wentzell, who accepted the nomination.

There being no further nominations, Peggy Sheffield moved and Doug Brown seconded that the nominees all be accepted. Motion carried.

**Centreville Area Advisory Committee (CAAC):**

Members from the Board of Directors for one-year terms were elected:

Anne-Marie Waterbury nominated Kim Foote; nomination accepted.

Doug Brown nominated Jack Waterbury; nomination accepted.

Jim Hoyt and Beverley Greening, Members at Large, both have a year remaining in their terms of office.

Prior to adjournment, Fred Macdonald was invited to give an update on the activities and plans of the Charles Macdonald Concrete House of Centreville Society. The museum will soon be opening for the summer, staffed by two students. The Blue Cottage is available for rent, an undertaking that has enabled the Society to pay off the cottage's mortgage. We thanked him for the interesting information. He expressed interest in attending CDCDA Board Meetings, and will be notified of the dates. He also had questions about the Charles Macdonald Benevolent Society investments, which M. Steadman answered to the best of his knowledge. It seems that, due to a change in banking practices/bookkeeping, the proceeds that were to be divided between the Hall Association and the park now go entirely to the Hall Association.

**Adjournment:**

The meeting was adjourned at 8:30 pm on motion of Jack Waterbury and Doug Brown. Next meeting Thursday May 25, 2017.

Respectively submitted,

Anne-Marie Waterbury, Secretary

**Centreville District Community Development Association**  
**2017 Annual General Meeting**  
**May 31, 2017**  
**Directors' Report**  
***Fiscal Year 2016-17***

This report is structured by subject, and covers the period April 01, 2016 to March 31, 2017. Events are not in chronological order.

The following organizations were either represented on the Board of Directors or the Board followed their activities. The list is not all-inclusive.

- The Centreville Good Neighbour Club
- The Centreville & District Park & Recreation Association
- The Centreville Baptist Church Evening Workers' Auxiliary
- The Centreville Hall Association
- The *Centre Post*
- Centreville Secondary Planning Strategy Committee
- Comfort Station Committee
- Web Site Committee
- Welcome to Centreville Sign Committee
- The Centreville Area Advisory Committee
- Christmas Tree Lighting Event Committee
- 50-Plus Social Club
- Pins & Needles

**Directors** nominated to the Board for 2016-17 were: Kimberley Foote, Marilyn Kennedy, Peggy Sheffield, Mervin Steadman, Doug Brown, Ted Davison, Jack Waterbury, Jim Wentzell, George Graves, and Anne-Marie Waterbury. All accepted the nominations and were elected.

**The Executive** elected by the Board of Directors consisted of:

Merv Steadman	President
Kim Foote	Vice President
Anne-Marie Waterbury	Secretary
Marilyn Kennedy	Treasurer

**Development Plan:** A review of the Centreville District Community Development Plan 2000-2010 began in April 2016 and has just been completed. The vast majority of the original action plan items have been implemented and are ongoing, such as renovations/updates to the Centreville Hall, improvements to the web site, quarterly publication of the *Centre Post*, community-centered activities, and activities of the park association. The Development Plan will be amended to reflect the results of the review and further community input may be sought.

**Centreville Web Site:** This site continues to be very active: a calendar is available to provide a means for local organizations to inform community members of up-coming events; current and past issues of the *Centre Post* are available for viewing, as is the Centreville District Community Development Plan; water test results for Ellsworth Estates are posted, and there is a link to Councillor Pauline Raven's blog spot. In December 2016, a complete upgrade and redesign of the website was begun; it continues to be a work in progress, with plans for expansion. Email inquiries are responded to as soon as received.

**Community Hall:** The Hall Association continues to initiate maintenance and capital upgrades with funding from several sources, including the Good Neighbour Club and grants from various levels of government. The major project this year was the complete renovation of the kitchen, including the installation of custom-built cupboards and the moving of a dividing wall to enlarge the room.

**Good Neighbour Club:** The monthly 'Big Breakfast' continues to be very popular among those from the community and beyond, with 200 - 250 served. The February 2017 breakfast marked the twelfth anniversary. Funds raised go toward charitable organizations and community projects: the major expenditure this year was its contribution to the kitchen renovation. New members are actively being sought.

**Annual Fuel Supper:** The Fuel Supper was held on October 29, 2016, and continues to be a wonderful example of community participation. Funds raised are used to cover heating costs for the hall, and are administered by the Hall Association. The Good Neighbour Club organizes the supper and does most of the legwork, but it would not be possible without the contributions of the scores of community members called upon for donations of food and/or time. Thank you to all who participated and attended, and especially to Mary Ellen MacDuff for organizing it.

**The Centre Post:** The 16-page community newspaper is published quarterly, with 500 copies issued. Local businesses and community members continue their support through advertising and contributing material for content. Editorial staff consists of Suzanne Trudeau (Lead), Anne-Marie Waterbury, and reporter Gail Salmon. Mike Sweeney continues to attract advertisers and he and Madeline Sheffield look after distribution.

**Centreville Area Advisory Committee (CAAC):** This committee provides advice to the Municipal Planning Advisory Committee on planning and development matters in the Centreville Growth Centre that have been brought before the Municipality. Representation on the committee consists of two members of the community at large, two CDCDA directors, and our District Councillors. No issues arose this past year.

**NEKEC Bursary:** Each year since 2009 the CDCDA has awarded a \$500 bursary to a Centreville student who is a member of NEKEC's graduating class. Riley Hardy, who attended Dalhousie University, was the 2016 recipient.

**Christmas Tree Lighting Event:** The annual Christmas tree lighting event, sponsored by the CDCDA, was held December 5, 2016. Attendance was about 75, and those present enjoyed carols and refreshments. It was held earlier than usual, at 6 pm rather than 7 pm, and there were more young children than in the past. Special thanks go to G. K. Morse & Sons Trucking Limited for donating the tree, to those who put it up and decorated it, and to those who organized the event.

**50+ Group:** This seniors' social group continues to be a welcome addition to the community, and meets each Wednesday at the Community Hall except during the summer.

**Pins & Needles:** The group continues to meet on a weekly basis except during the summer.

**Community Park:** In February 2017, the Centreville Growth Centre's community members once again voted in favour of a \$20.00 per family area rate to support the Centreville Park and Recreation Association's maintenance and improvement plans. The amount will appear on Municipal tax bills. This group of volunteers is making a great contribution to our community for the benefit of all. Upgrades to the play equipment continue; there is very busy baseball program; and, with the help of student grants, summer day camps were held for two age groups. A successful Park Day was held last summer, and the free snowshoe loan program

that began in 2014 continued this past winter. The covered gazebo was rebuilt and plans to increase accessibility in other areas of the park are progressing.

**Centreville Baptist Church Evening Workers Auxiliary:** The Annual Quilt and Rug show was held in May, and the Annual Chicken BBQ was held in September. Clothing Give-a-ways were held in April and October. Several youth programs are being held, including an after school program.

**Speed Limit:** Little progress has been made in the attempt to have the speed limits reduced.

**Volunteer of the Year:** In our community, as in so many others, volunteers play a tremendous role: without them, not one of the activities this report is comprised of would have happened. Each year the Municipality of Kings requests nominations for Volunteer of the Year. This year, community groups nominated Mary Ellen MacDuff, Doug Brown, and George Graves, who were recognized and presented with volunteer awards by the county. Our heart-felt thanks to Mary Ellen, Doug, and George, and to all the volunteers who make Centreville 'a great place to live and grow.'

Once again the Board of Directors expresses its sincere thanks to Councillor Pauline Raven for her ongoing support of our community and its events, for keeping us informed of issues that affect us, and especially for her knowledge of and assistance with grant applications. We also would like to welcome Brian Hirtle, District 3 Councillor, to the fold.

Authentication:

Anne-Marie Waterbury  
Secretary CDCDA

Merv Steadman  
President CDCDA

Centreville District Community Development Association

Financial Statement

April 1, 2016 – March 31, 2017

Assets	\$0.00
Liabilities	\$0.00

**Income:**

Balance March 31, 2016	\$8,349.35
Advertising Fees for <i>Centre Post</i>	2,814.50
<b>Total Income</b>	<b>\$11,163.85</b>

**Expenditures:**

A.M. Waterbury (gift card: Kathy Tupper)	\$ 58.39
Registry of Joint Stock	31.15
Ink Spot (printing of <i>Centre Post</i> )	1635.00
Bursary (John Hodder)	500.00
Wingspan Communication (web site)	159.80
Darlene Muise (publishing software)	53.81
Donation to Hall Association for Community Sign: (MEDF grant)	1500.00
Donation to Hall Association for Community Sign: <i>Centre Post</i>	500.00
Bank Fees	24.00

<b>Total Expenditures</b>	<b>\$4,462.05</b>
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<b>Balance March 31, 2017</b>	<b>\$6,701.70</b>
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Marilyn Kennedy, Treasurer

Mervin Steadman, President

Amended June 3/17

amw



Centreville District Community Development Association

**Nominations for the Board of Directors**

May 31, 2017

Doug Brown

Ted Davison

Kimberley Foote

Marilyn Kennedy

Jack Waterbury

Peggy Sheffield

Mervin Steadman

Anne-Marie Waterbury

George Graves

Jim Wentzell

**Minutes**  
**Annual General Meeting**  
**Centreville District Community Development Association**  
**May 31, 2017**

**Attendance:**

**Executive:**

Merv Steadman  
Kim Foote  
Anne-Marie Waterbury  
Marilyn Kennedy

**Directors:**

Doug Brown  
Jack Waterbury  
Peggy Sheffield  
George Graves  
Jim Wentzell

**Members/Public:**

Jim Hoyt  
Fred Macdonald  
Mike Sweeney  
Madeline Sheffield

**Other:** Pauline Raven, Councillor District 2

The 19th Annual Meeting of the CDCDA was opened at 7:30 pm at the Centreville Hall with President Merv Steadman welcoming all present.

**Opening Remarks:** Merv Steadman introduced the executive and outlined the meeting format. Copies of all reports were distributed to attendees on arrival.

**Agenda:** Fred Macdonald requested an opportunity to give an update on the Charles Macdonald Concrete House Museum. His presentation was added to the end of the agenda. It was moved by George and seconded by Jack that the agenda be approved as amended. Motion carried.

**Minutes:** Secretary Anne-Marie Waterbury read the minutes of the May 28, 2016 Annual General Meeting. It was moved by Doug and seconded by Mike that the minutes be approved as presented. Motion carried.

**Directors' Report:** Secretary Anne-Marie Waterbury read the Directors' Report for 2016-2017. She moved the adoption of her report: George seconded. Motion carried.

**Financial Statement:** Treasurer Marilyn Kennedy submitted her report. She moved and Peggy seconded that the report be accepted as presented. Mike pointed out that the initial balance date should read March 31, 2016, not March 31, 2015. Also, the recipient of the bursary was Riley Hardy. Motion carried with the date amended and name changed. Original and amended copies attached.

**Election of Directors:**

Peggy Sheffield decided not to reoffer as representative from the Baptist Church. The Board of Directors thanks her for her many years of service.

The following people agreed to continue in their current roles, and were nominated for position of Directors for 2017-18:

Merv Steadman  
Kimberley Foote  
Anne-Marie Waterbury  
Marilyn Kennedy  
Ted Davison

Jack Waterbury  
Doug Brown  
Jim Wentzell  
George Graves

Three calls were made for nominations from the floor. Doug nominated Madeline Sheffield, who accepted the nomination. She will represent the Baptist church in Peggy's place.

There being no further nominations, George moved and Jim seconded that the nominees all be accepted. Motion carried.

**Centreville Area Advisory Committee (CAAC):**

Members from the Board of Directors for one-year terms were elected:

Jack nominated Kim; nomination accepted.

Kim nominated Jack; nomination accepted.

There being no further nominations, Doug moved and Mike seconded that Jack and Kim represent the CDCDA on the Area Advisory Committee (AAC). Motion carried.

Mike moved and Peggy seconded that Jim Hoyt and Beverley Greening, both of whom have agreed to serve another two-year term, be elected as Members at Large on the Area Advisory Committee. Motion carried.

**Presentation:** Fred Macdonald gave a very interesting and informative power point presentation on the activities and plans of the Charles Macdonald Concrete House of Centreville Society, as well as on Charles Macdonald the man.

**Adjournment:** The meeting was adjourned at 8:55 pm on motion of Doug and George.

Next meeting Wednesday May 23, 2018.

Respectively submitted,

Anne-Marie Waterbury, Secretary